



Sun Protection Policy

Date adopted: August 2019

Date last reviewed:
June 2021

Reviewed by:
Board of Management, staff,
families

Date of next review:
June 2023

Policy context:

This policy relates to:

National Quality Standards.	See all seven quality areas listed throughout the policy document.
Legislation/Act.	Education and Care Services National Law Act 2010 : Section 167: Protection from harm and hazards Education and Care Services National Regulations 2011 Education and Care Services National Regulations 2011 Regulation 100 - Risk assessment for excursions Regulation 113 – Outdoor space-natural environment Regulation 114 – Outdoor space-shade Regulation 168 – Policies and procedures (2)(a)(ii) – Sun protection

Documents related to this policy

Related policies	Clothing Policy
Forms or other organisational documents	This policy is contained within the Family Handbook and Program and Philosophy statements Folder.
References	Cancer Council NSW Sun Protection Policy www.cancercouncil.com.au/sunsmart Belonging, Being and Becoming – The Early Years Learning Framework (July 2009) Safe Work Australia: Guidance Note – Sun protection for outdoor workers (2016)

Policy Review:

Policy review frequency: This policy will be reviewed in accordance with the Organisations Review Policy.

Responsibility for review: The Board of Management.

Where appropriate staff will be part of the review process.

Documentation and communication: Policy documentation to be held in Policy and Procedure manuals. Where appropriate copies of new or reviewed policies will be given to staff, volunteers and families.

Rationale

Australia has the highest rate of skin cancer in the world. Skin cancer, including melanoma and non-melanoma, is the most common cancer in Australia.

Exposure to ultraviolet (UV) radiation in childhood is a major risk factor for the development of skin cancer later in life. By implementing a best-practice Sun Protection Policy, Early Childhood Education and Care Services can help protect staff and children from UV radiation and teach children good sun protection habits from an early age to reduce their risk.

Sun protection times are a forecast for the time of day UV levels will reach 3 or above. At these levels, sun protection is recommended for all skin types and the policy areas should be implemented. In NSW, UV levels are high enough (UV 3 or above) to damage unprotected skin most months of the year. UV levels are particularly high during the summer months and highest in the middle of the day. UV levels and daily sun protection times can be accessed via the SunSmart App or Cancer Council Australia's home page to determine sun protection requirements.

Procedure

1. Scheduling outdoor activities *Quality Area 1 – Educational program and practice, Quality Area 2 – Children's health and safety*

- UV levels and daily sun protection times are used to plan daily activities and ensure a correct understanding of local sun protection requirements.
- When children are on excursions all sun protection practices are planned, organised, understood and available.

2. Shade *Quality Area 3 – Physical environment*

- All outdoor activities are planned to occur in shaded areas.
- Shade options are provided, maintained and promoted to the children.
- Play-based learning activities are set up and moved throughout the day to take advantage of shade patterns.

Shade options can include a combination of portable, natural and built shade. Cancer Council encourages regular shade assessments and the monitoring of existing shade structures, to assist in planning for additional shade.

3. Hats *Quality Area 2 – Children's health and safety*

- All staff and children are required to wear SunSmart hats* that protect their face, neck and ears.
- Children without a SunSmart hat are encouraged to play in an area protected from the sun (e.g. under shade, veranda or indoors), or are provided with a spare SunSmart hat. *

SunSmart hats include:

- Broad-brimmed hats with a brim size of at least 6cm (adults 7.5cm).
- Bucket hats with a deep crown and brim size of at least 5cm (adults 6cm).
- Legionnaire style hats. Baseball caps or visors do not provide enough sun protection and therefore are not recommended.

4. Clothing *Quality Area 2 – Children's health and safety*

- Staff and children are required to wear SunSmart clothing that covers as much of the skin (especially the shoulders, back and stomach) as possible.
- Children without SunSmart clothing are encouraged to play in an area protected from the sun (e.g. under shade, veranda or indoors) or are provided with spare clothing.

*SunSmart clothing includes wearing:

- Loose fitting shirts and dresses with sleeves and collars or covered neckline.
- Longer style skirts, shorts and trousers.

Midriff, crop or singlet tops do not provide enough sun protection and therefore are not recommended.

5. Sunscreen *Quality Area 2 – Children's health and safety*

- All staff and children are required to apply SPF30+ (or higher) broad-spectrum water-resistant sunscreen 20 minutes before going outdoors and reapply every 2 hours.
- Children will arrive with sunscreen already applied and a STAMP SYSTEM will be used when staff assist children to reapply sunscreen for easy identification.
- Permission to apply sunscreen is included in the service enrolment form. Where children have allergies or sensitivity to the sunscreen, parents are asked to provide an alternative sunscreen, or the child encouraged to play in the shade.

Cancer Council recommends usage tests before applying a new sunscreen. All sunscreen is stored in a cool, dry place and the expiry dates monitored.

6. ~~Babies Quality Area 2 – Children's health and safety~~

- ~~• Babies under 12 months are not be exposed to direct sunlight.~~
- ~~• Babies clothing, hat and shade positioning are checked regularly to ensure they continue to be well protected from UV.~~

~~The use of sunscreen on babies under 6 months is not recommended due to their sensitive skin.~~

7. Role Modelling Quality Area 1 – Educational program and practice, Quality Area 5 – Relationships with children

Staff act as role models and demonstrate SunSmart behaviours by:

- Wearing a SunSmart hat, protective clothing, and wearing sunglasses (optional)
- Applying SPF30+ broad-spectrum water-resistant sunscreen
- Promoting the use of shade
- Discussing sun protection with children and demonstrating a positive and proactive approach to the management of sun protection in the service.

Sun safety is everyone's responsibility. By being role models ourselves and leading the way with our own sun safety, we can inspire our children to be SunSmart when they step outside.

8. Education Quality Area 1 – Educational program and practice, Quality Area 4 – Staffing Arrangements, Quality Area 5 – Relationships with children

- Sun protection is incorporated regularly into learning programs. Children understand why sun safety is important and learn how to take effective sun protection actions e.g. hat wearing, accessing daily UV levels
- SunSmart App daily UV times are promoted to guide staff, parents and children behaviour. Further information is available from Cancer Council NSW's website www.sunsmartnsw.com.au

9. Information and policy availability Quality Area 6 – Collaborative partnerships with families and communities, Quality Area 7 – Governance and leadership

- Sun protection policy, procedures, requirements and updates are made available to staff, families and visitors.
- Sun protection information and resources are accessible and communicated regularly to families.
- All parents/families are informed of the sun protection policy including appropriate hat, clothing and sunscreen requirements on enrolling their child in the service.

10. Review Quality Area 4 – Staffing arrangements, Quality Area 7 – Governance and leadership

- Management and staff regularly monitor and review how effectively they implement their sun protection policy. Sun protection policies must be updated and submitted to Cancer Council NSW every three years to maintain current SunSmart status.

SunSmart Agreement

Centre name: _____ WOY WOY PENINSULA COMMUNITY CHILDCARE _____

This centre agrees to enforce the above sun protection policy in line with the SunSmart Early Childhood Program recommendations and to inform the Cancer Council NSW of any changes to the centre's policy and practices. The centre will take part in a review every 3 years.

Name: AMY MILLS **Position:** Nominated Supervisor/Manager

Signature :  **Date:** 01/06/2021